

**MONTHLY PROGRESS REPORT  
EPA CONTRACT NO. EP-S1-06-03  
TASK ORDER NO. 0011-RS-BD-B51Q  
MILWAUKEE SOLVAY COKE & GAS SITE, MILWAUKEE, WI  
Nobis Project No. 80011**

**ACTIVITY: RI/FS OVERSIGHT**

**Technical Progress (June 30, 2007 – July 27, 2007)**



**Progress for Month**

- Task 01 – Prepared and electronically submitted the June 2007 Monthly Progress Report and Invoice on 07/19/07.
- Task 01 – Performed routine communication with EPA TOPO and Team Subcontractor Weston Solutions' Technical Lead regarding overall Task Order and Draft Work Plan/Cost Estimate status and planned RI/FS Oversight activities.
- Task 01 – Review of various site background information and initial PRP documents.

**Potential Issues/Problems**

- No potential issues or problems were identified during this reporting period.

**Corrective Actions**

- No corrective actions were required during this reporting period.

**Analytical Summary (Non-CLP)**

- No analytical activities occurred during this reporting period.

**Cost/Schedule**

- The total Level of Effort (LOE) invoiced this reporting period is [redacted] technical hours and \$5,230.15, which represents a cumulative total of [redacted] LOE and \$13,116.45. Team Subcontractor LOE and costs are included in the totals for this reporting period. This cost reflects the effort by the Nobis Team in accomplishing the tasks summarized herein. Reports 1, 1A, 1B, 2, 3, and 3A show a detailed breakdown of all costs to the task level.
- Report 1 - Task Level Specific Detail Report reflects the total hours that were incurred during the reporting period for both Nobis and any Team Subcontractors. Due to a time lag in team subcontractor cost reporting, this invoice includes 24 hours of LOE that was incurred during June 2007 by Weston Solutions. The activities discussed in the technical progress section reflect the level of effort *incurred* during this reporting period.
- Report 3 includes an expenditure limit at the task level. The expenditure limit established by EPA in the initial Task Order was distributed among each task.

# REPORT 1: TASK ORDER -- Task Level Specific Detail Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contract Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area: RI/FS Oversight

Action ID: BD

Operable Unit: 00

TO Type: Term

Type Work:

Task Order Status: On-going

Performance Based: N

Contract Period: Base

TO Period of Performance Start: 5/23/2007

TO Period of Performance End: 6/30/2009

Reporting Period From: 6/30/2007

Reporting Period To: 7/27/2007

Invoice Date: 8/16/2007

Invoice Number: A010

Invoice Purpose: Monthly Progress

Task Number: 01

Task Category: Project planning and support

Task Title: Proj. Planning & Support

Name	Job Category	Current		Cumulative		Approved Budget	
		Hours	Dollars	Hours	Dollars	Hours	Dollars

PRIME CONTRACTOR, Nobis Engineering

Labor

Delano, Peter		non-responsive		non-responsive		non-responsive	
Program Manager Total			466.70		2,613.52		3,424.20
Riel, Janet							
Finance Manager Total			58.23		58.23		1,164.60
Rathburn, Brenda							
Cost Reporter Total			212.76		2,127.46		2,467.60
SUBTOTAL, Labor			737.69		7,011.04		34,296.77
Other Direct Costs							
Mail/Courier/Freight			2.19		2.57		50.00
Phone/Fax			79.70		79.84		50.00
Reproduction			10.00		10.00		25.00
SUBTOTAL, Other Direct Costs			91.89		92.41		2,125.00
TOTAL, Nobis Engineering COSTS			829.58		7,103.45		36,421.77

# REPORT 1: TASK ORDER -- Task Level Specific Detail Report

Task Order Number: 011

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Contractor Name: Nobis Engineering

Contract Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area: RI/FS Oversight

Action ID: BD

Operable Unit: 00

TO Type: Term

Type Work:

Task Order Status: On-going

Performance Based: N

Contract Period: Base

TO Period of Performance Start: 5/23/2007

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Task Number: 01

Task Category: Project planning and support

Task Title: Proj. Planning & Support

Name	Job Category	Current		Cumulative		Approved Budget	
		Hours	Dollars	Hours	Dollars	Hours	Dollars

## TEAM SUB CONTRACTOR, Weston Solutions

### Labor

Mehl Jr, Richard H	non-responsive	non-responsive	non-responsive
Engineer Sr Total	3,955.04	5,407.91	1,677.15
Jackson, Louisa J	non-responsive	non-responsive	non-responsive
Cost Reporter Total	265.93	425.49	376.40
<b>SUBTOTAL, Labor</b>	<b>4,220.97</b>	<b>5,833.40</b>	<b>8,124.23</b>
<b>Other Direct Costs</b>			
Travel	179.60	179.60	0.00
<b>SUBTOTAL, Other Direct Costs</b>	<b>179.60</b>	<b>179.60</b>	<b>0.00</b>
<b>TOTAL, Weston Solutions COSTS</b>	<b>4,400.57</b>	<b>6,013.00</b>	<b>8,124.23</b>

## SUBTOTALS FOR TASK ORDER (TEAM AND TEAM SUBS)

Name	Job Category	Hours	Dollars	Hours	Dollars	Hours	Dollars
SUBTOTAL, LABOR		4,958.66	12,844.44		42,421.00		
SUBTOTAL, OTHER DIRECT COSTS		271.49	272.01		2,125.00		
SUBTOTAL, SUBPOOL		0.00	0.00		0.00		
SUBTOTAL, SUBPOOL FEE		0.00	0.00		0.00		
<b>SUBTOTAL, TASK 01 COSTS</b>		<b>5,230.15</b>	<b>13,116.45</b>		<b>44,546.00</b>		

# REPORT 1: TASK ORDER -- Task Level Specific Detail Report

## TOTALS FOR TASK ORDER 011 (ALL TASKS)

Name	Job Category	Current		Cumulative		Approved Budget	
		Hours	Dollars	Hours	Dollars	Hours	Dollars
TOTAL LABOR		non-responsive	4,958.66	non-responsive	12,844.44	non-responsive	42,421.00
TOTAL OTHER DIRECT COSTS			271.49		272.01		2,125.00
TOTAL SUBPOOL			0.00		0.00		0.00
TOTAL SUBPOOL FEE			0.00		0.00		0.00
<b>TOTAL TASK ORDER 011 COSTS</b>			<b>5,230.15</b>		<b>13,116.45</b>		<b>44,546.00</b>
Average Hourly Rate			154.96		143.51		138.63
Expenditure Limit Hours/Dollars					44,546.00		
Expenditure Limit Other Direct Costs					0.00		
Expenditure Limit Subpool (Fee Included)					0.00		
Total Expenditure Limit					44,546.00		
Approved Budget Hours/Dollars							42,421.00
Approved Budget Other Direct Costs							2,125.00
Approved Budget Subpool (Fee Included)							0.00
Total Approved Budget							44,546.00

# REPORT 1A: Task Order Supplemental Detail Report - Travel

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contractor Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area Code: RI/FS Oversight

Action Code: BD

Operable Unit: 00

TO Type: Term

Type Work:

Task Order Status: On-going

Perfomanced Based: N

Contract Period: Base

Period of Performance Start: 5/23/2007

Period of Performance End: 6/30/2009

Reporting Period From: 6/30/2007

Reporting Period To: 7/27/2007

Invoice Date: 8/16/2007

Invoice Number: A010

Invoice Purpose: Monthly Progress

## TRAVEL BREAKDOWN

### *Weston Solutions*

Traveler's Name	Travel From	Travel To	Departure Date	Return Date	Transportation	Lodging	Per Diem	Other	Total	Travel Purpose
MEHL JR RICHARD H.	Chicago, IL	Milwaukee, WI	05/31/2007	05/31/2007	non-responsive					Site Visit
MEHL JR RICHARD H.	Chicago, IL	Milwaukee, WI	05/31/2007	05/31/2007						Site Visit
MEHL JR RICHARD H.	Chicago, IL	Milwaukee, WI	05/31/2007	05/31/2007						Site Visit
MEHL JR RICHARD H.	Chicago, IL	Milwaukee, WI	05/31/2007	05/31/2007						Site Visit

Total, Team Subcontractor Travel Costs

# REPORT 2: Current Month & Cumulative Status Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contractor Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area Code: R/FS Oversight

Action Code: BD

Operable Unit: 00

TO Type: Term

Type Work:

Task Order Status: On-going

Perfomanced Based: N

Contract Period: Base

Period of Performance Start: 5/23/2007

Period of Performance End: 6/30/2009

Reporting Period From: 6/30/2007

Reporting Period To: 7/27/2007

Invoice Date: 8/16/2007

Invoice Number: A010

Invoice Purpose: Monthly Progress

## Current Month

Task No.	Task Cat. Code	Labor Hours	Labor Dollars	Other Direct Costs	Subpool	Fees	Total Dollars
01	PP	Engineer Sr Program Manager Finance Manager Cost Reporter Total	4,958.66	271.49	0.00	0.00	5,230.15
Task Order Totals			4,958.66	271.49	0.00	0.00	5,230.15

## Cumulative To-Date

Task No.	Task Cat. Code	Labor Hours	Labor Dollars	Other Direct Costs	Subpool	Fees	Total Dollars
01	PP	Engineer Sr Program Manager Finance Manager Cost Reporter Contract Manager Project Administrator Total	12,844.44	272.01	0.00	0.00	13,116.45
Task Order Totals			12,844.44	272.01	0.00	0.00	13,116.45

Task Order Expenditure Limit

44,546.00

# REPORT 3: Variance Report Based on Expended to Date - Task Level

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contractor Number: EP-S1-06-03

SSID: B51Q

Work Area Code: RI/FS Oversight

Action Code: BD

Funding Type: Site Characterization

Task Order Status: On-going

TO Period of Performance Start: 5/23/2007

TO Period of Performance End: 6/30/2009

Reporting Period From: 6/30/2007

Reporting Period To: 7/27/2007

Invoice Date: 8/16/2007

Invoice Number: A010

Task No.	Task Cat. Code	Task Title	Cumulative Hours	Cumulative Loaded Dollars Invoiced	Dollars Incurred But Not Invoiced	Total Invoiced + Incurred But Not Invoiced	Approved Budget		Variance Based On Approved Budget			Expenditure Limit		Variance Based On Expenditure Limit	
							Hours	Dollars	% Hours Invoiced	% Dollars Invoiced	% Inv'd + Incr'd But Not Inv'd	Hours	Dollars	% Hours Invoiced	% Dollars Invoiced
01	PP	Proj Planning & Support	non-responsive	13,116.45	0.00	13,116.45	non-responsive	44,546.00	non-responsive	29.44%	29.44%	non-responsive	44,546.00	non-responsive	29.44%
02	CR	Community Involvement		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
03	FI	Field Investigation/Data		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
09	RR	Remedial Investigation R		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
10	RV	PRP Identif & Screening		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
11	RP	PRP Eval Remedial Alt		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
12	FS	PRP Feasibility Study Rpt		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
13	PR	Post RI/FS Support		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
15	CO	Task Order Closeout		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
TOTAL				13,116.45	0.00	13,116.45		44,546.00		29.44%	29.44%		44,546.00		29.44%

# REPORT 3A: Variance Report Based on Estimate At Completion - Task Level

Task Order Number: 011

Work Area Code: RI/FS Oversight

TO Period of Performance Start: 5/23/2007

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Action Code: BD

TO Period of Performance End: 6/30/2009

Contractor Name: Nobis Engineering

Funding Type: Site Characterization

Reporting Period From: 6/30/2007

Contractor Number: EP-S1-06-03

Task Order Status: On-going

Reporting Period To: 7/27/2007

SSID: B51Q

Invoice Date: 8/16/2007

Invoice Number: A010

Task No.	Task Cat. Code	Task Title	Cumulative Hours	Cumulative Loaded Dollars Invoiced	Dollars Incurred But Not Invoiced	Total Invoiced + Incurred But Not Invoiced	Approved Budget		Variance Based On Approved Budget			Estimated Cost At Completion		Variance Based On Estimate At Completion	
							Hours	Dollars	% Hours Invoiced	% Dollars Invoiced	% Inv'd + Incr'd But Not Inv'd	Hours	Dollars	% Hours Invoiced	% Dollars Invoiced
01	PP	Proj Planning & Support	non-responsive	13,116.45	0.00	13,116.45	non-responsive	44,546.00	non-respon	29.44%	29.44%	non-respon	36,421.77	non-respon	36.01%
02	CR	Community Involvement		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
03	FI	Field Investigation/Data		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
09	RR	Remedial Investigation R		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
10	RV	PRP Identif & Screening		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
11	RP	PRP Eval Remedial Alt		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
12	FS	PRP Feasibility Study Rpt		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
13	PR	Post RI/FS Support		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
15	CO	Task Order Closeout		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
TOTAL				13,116.45	0.00	13,116.45		44,546.00		29.44%	29.44%		36,421.77		36.01%



Standard Form 1034 Revised January 1980 Department of the Treasury 1 TFRM 4-2000 1034-118		<b>PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL</b>				VOUCHER NO <b>A010</b>	
U S DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION <b>Environmental Protection Agency          Research Triangle Park          Financial Management Center (D143-02)          Research Triangle Park, NC</b>			DATE VOUCHER PREPARED		SCHEDULE NO  PAID BY  DATE INVOICE RECEIVED  DISCOUNT TERMS  PAYEE'S ACCT NUMBER		
			<b>August 16, 2007</b>				
			CONTRACT NUMBER AND DATE <b>EP-S1-06-03 9/21/06</b>				
			REQUISITION NUMBER AND DATE				
PAYEE'S NAME AND ADDRESS <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <b>Nobis Engineering, Inc.          18 Chenell Drive          Concord, NH 03301</b> </div>							
If questions on this invoice, call 603-724-6230, Janet Riel, Finance Manager							
SHIPPED FROM		TO		WEIGHT		GOVERNMENT B/L NUMBER	
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <small>(Enter description, item number of contract of Federal supply schedule, and other information deemed necessary)</small>	QUANTITY	UNIT PRICE		AMOUNT	
				COST	PER		
6/30/07 - 7/27/07		Task Order 0011-RSBD-B51Q, Milwaukee Solvay Coke & Gas R/VFS OS				\$5,230.15	
(Use continuation sheet if necessary) (Payee must NOT use the space below)						TOTAL \$5,230.15	
PAYMENT: <input type="checkbox"/> PROVISIONAL <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE		APPROVED FOR		EXCHANGE RATE		DIFFERENCES  Amount verified; correct for (Signature or Initials)	
		=\$		=\$1.00			
		BY 2					
		TITLE					
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.							
08/16/07 <small>(Date)</small>		Peter Delano <small>(Authorized Certifying Officer)</small>		Principal			
ACCOUNTING CLASSIFICATION							
P A I D  B Y	CHECK NUMBER		ON ACCOUNT OF U.S. TREASURY		CHECK NO		
					ON (Name of Bank)		
	CASH		DATE		PAYEE 3		
	\$						
1 When stated in foreign currency, insert name of currency 2 If the ability to certify and authority to approve are combined in one person, one signature is necessary; otherwise the approving officer will sign in the space provided, over his official title 3 When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary" or "Treasurer", as the case may be					PER		
					TITLE		

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NSN 7540-00-634-4206

#### PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

Substitute for  
Form 1035

**PUBLIC VOUCHER FOR PURCHASES AND  
SERVICES OTHER THAN PERSONAL**

Contractor: Nobis Engineering  
Voucher No: A010  
Schedule No:

Continuation Sheet

Environmental Protection Agency, Washington, DC 20460

Sheet No: 26

**TASK ORDER MONTHLY INVOICE - Task Order 011-RS-BD-B51Q, Milwaukee Solvay Coke & Gas Site, WI**

**Saturday, June 30, 2007 - Friday, July 27, 2007**

**HOURS:**

**Current**

**Cumulative**

**FUNDING AMOUNT: \$76,400.00**

**EXPENDITURE LIMIT: \$44,546.00**

**Prime**

Chemist Sr  
Chemist Mid  
Engineer Sr  
Engineer Mid  
Engineer Jr  
Environ Scientist Sr  
Environ Scientist Mid  
Environ Scientist Jr  
Geologist Sr  
Geologist Mid  
Geologist Jr  
Risk Assessor Sr  
Risk Assessor Mid  
Technician (CAD/GIS) Sr  
Technician (CAD/GIS) Mid  
Technician-Field Sr  
Technician-Field Mid  
Technician-Field Jr  
Toxicologist Sr  
Toxicologist Mid  
Program Manager  
Finance Manager  
Cost Reporter  
Contract Manager  
Subcontract Administrator  
H&S Officer Sr  
H&S Officer Mid  
Project Administrator

**TOTAL**

**Team Subcontractors**

Chemist Sr  
Chemist Mid  
Engineer Sr  
Engineer Mid  
Engineer Jr  
Environ Scientist Sr  
Environ Scientist Mid  
Environ Scientist Jr  
Geologist Sr  
Geologist Mid  
Geologist Jr  
Risk Assessor Sr  
Risk Assessor Mid  
Technician (CAD/GIS) Sr  
Technician (CAD/GIS) Mid

**non-responsive**

Company Conf

s Engineering

**PUBLIC VOUCHER FOR PURCHASES AND  
SERVICES OTHER THAN PERSONAL**

Contractor: Nobis Engineering  
Voucher No: A010  
Schedule No:

Continuation Sheet

Environmental Protection Agency, Washington, DC 20460

Sheet No: 27

Technician-Field Sr  
Technician-Field Mid  
Technician-Field Jr  
Toxicologist Sr  
Toxicologist Mid  
Program Manager  
Finance Manager  
Cost Reporter  
Contract Manager  
Subcontract Administrator  
H&S Officer Sr  
H&S Officer Mid  
Project Administrator  
  
**TOTAL**

non-responsive

**COSTS:**

Direct Labor  
Other Direct Costs  
Travel  
Team Subcontractors Costs  
  - Weston Solutions  
  - Avatar Environmental  
Subpool  
Total Direct Costs  
  
Subpool Fee  
  
Amount Claimed

Current	Cumulative
737.69	7,011.04
91.89	92.41
0.00	0.00
4,400.57	6,013.00
4,400.57	6,013.00
0.00	0.00
0.00	0.00
5,230.15	13,116.45
0.00	0.00
5,230.15	13,116.45



"Janet Riel"  
<jriel@nobisengineering.com  
>

08/16/2007 10:20 AM

To

Subject Nobis Engineering, Inc, Contract #EP-S1-06-03, Task Order  
# 0011-RS-BD-B51Q

Denise:

Attached is a copy of the Task Order Reports (narrative and financial status) for the above-referenced task order for the period June 30, 2007 through July 27, 2007. Also attached is a copy of the invoice and voucher review sheet for your use.

FYI – we've changed the name of each report (as requested) to include the invoice number so you can save the files without having to rename them each month.

If you have difficulty opening these files, please let me know. Otherwise, if you have any questions, my contact information is listed below.

Janet Riel

Associate / Accounting Manager

Nobis Engineering, Inc.

*An Employee Owned Company*

603-724-6230 Direct Line

non-responsive Cell

603-224-4182 Main Line

603-224-2507 Fax

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- TO 011 Milwaukee Solvay Coke & Gas Site A010.pdf



- Invoice A010 TO 011.pdf



- TO 011 Invoice Review Sheet A010.pdf